

CYPRESS COUNTY POLICY

TITLE:	Special Transportation	POLICY NO.:	ADM 30
AUTHORITY:	Resolution No.: 2014/487	DATE:	October 7, 2014
REVISED:		DATE:	

POLICY STATEMENT

Cypress County recognizes the need to provide subsidized transportation for residents with special needs. The Family and Community Support Services (FCSS) Board has determined that reasonable travel is from the resident's home into the City of Medicine Hat/Town of Redcliff to obtain services, and return home.

PROCEDURES

1. Residents with special needs must apply in writing, using the form set out in this policy.
2. A letter of support may be requested from a social services agency to confirm the need for the service.
3. Once approved, the resident must contact Deluxe Central Taxi when transportation is needed.
4. The resident must pay 50% of the fare each time the service is used.
5. The County will pay the remaining 50% upon invoice from Deluxe Central Taxi.
6. Travel within the City/Town is not cost-shared.
7. In unique circumstances, upon approval of the FCSS Board, payment of 50% of private vehicle km may be paid in lieu of the taxi service. The maximum per km rate allowed will be the Councillor rate, as stated in Policy ADM 4 Travel and Subsistence. Funds can only be paid to a third party agency; they cannot be paid to a resident's partner, family member, other relative or friend.



CYPRESS COUNTY
SPECIAL TRANSPORTATION APPLICATION

Name of Person Requiring Service:

Surname	Given Name
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Mailing Address:

Residence Address:

Home phone number: _____ Alternate phone number: _____

Age: _____

Indicate the reason service is required and indicate special equipment used:

How often will the service be required? _____

How long will the service be required? _____

Who can we contact in case of emergency?

Name:	Name:
Home number:	Home number:
Alternate number:	Alternate number:

Applicant or Guardian signature: _____

Office Use Only

Personal information is being collected by authority of the Municipal Government Act and will be used to administer the County's Special Transportation Assistance policies. It is protected by the privacy provisions of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection, contact the FOIP Coordinator, 816 - 2nd Avenue, Dunmore Alberta T1B 0K3 403.526.2888.